

**Liberty Township Board of Supervisors  
39 Topper Road, Fairfield, PA 17320**

**July 11, 2017  
7:30 PM**

**Board of Supervisors Meeting Minutes**

The Board of Supervisors of Liberty Township, of Adams County, met Tuesday, July 11, 2017 at 7:30 PM at the Liberty Township Municipal Building, 39 Topper Road, Fairfield, PA 17320, for a regular monthly meeting.

**Present:** Chairman John Bostek, Vice Chairman Bob Jackson, Supervisor Walter Barlow, Solicitor John Phillips, Chief Brand Briggs, Roadmaster Brian Arentz and Secretary Wendy Peck.

Chairman Bostek called the meeting to order at 7:30 PM. Secretary Peck performed a roll call. A quorum was present. Chairman Bostek opened the regular meeting to public comments.

**Public Comments:**

**Cindy Arentz 1734 Tract Road** asked why the township was collected a fee for septic inspections. Mr. Bostek gave a summarization and spoke about the costs to implement and administer the septic program.

**Bruce Weatherly 2858 Tract Road** asked if he need a permit to replace siding.

**Donna Powers 608 Pecher Road** and **Jennifer Knill 801 McGlaughlin Road** made various comments about the fee schedule.

**Judie Hogan 685 Friends Creek Road** thanked the Township for modifying the road closure signs on Steelman Marker.

**Agatha Foscatto 45 Oak Grove Drive** asked about the bridge repair on Boyle Road. Mr. Barlow replied that he spoke to the County Engineer and was told that it was a general repair.

**Jennifer Knill 801 McGlaughlin Road** thanked the township for the recent mowing and asked about ditching on McGlaughlin Road.

At 7:44 PM Chairman Bostek closed the public comments portion of the meeting.

**Supervisor Comments:**

**Mr. Bostek** reported that the Board of Supervisors held an Executive Session on June 19 to discuss matters pertaining to road construction. He also reported that the Township was able to gain a refund of \$662.50 after analyzing the electric service.

**Mr. Jackson** had no comments.

**Mr. Barlow** had no comments.

**Minutes:**

**June 6 BOS** – Mr. Bostek presented the minutes from the June 6 Board of Supervisors meeting and asked the Board if they had a chance to review them. All confirmed that they had received and reviewed the minutes. Mr. Jackson made a motion to accept the June 6 meeting minutes. Mr. Barlow seconded the motion, and the motion passed unanimously.

**June 15 Workshop** - Mr. Bostek presented the minutes from the June 15 Workshop meeting and asked if everyone had a chance to review them. All confirmed that they had received and reviewed the minutes. Mr. Barlow made a motion to accept the June 15 workshop meeting minutes. Mr. Jackson seconded the motion, and the motion passed unanimously.

**Treasurer's Report:** Ms. Peck read the May Treasurer's Report. Mr. Barlow moved for acceptance of the report. Mr. Jackson seconded the motion and motion passed unanimously. Mr. Bostek reported that due to lack of activity, the Capital Reserve account will soon become dormant. It was

recommended to move \$2,050 from the reserve fund to the operating fund to cover the costs of the recent well repair. Mr. Jackson made a motion to transfer \$2,050 from the capital reserve fund to the general operating fund. Mr. Barlow seconded the motion and approval was unanimous.

**Approval of Expenses:** Mr. Bostek presented the May expenses. Mr. Barlow moved for acceptance of the June expenses. Mr. Jackson seconded the motion and the motion passed unanimously.

**Police Officer's Report** – Chief Briggs read his report. He also stated that National Night Out is Tuesday, August 1.

**Zoning Officer's Report** – Mr. Bostek read the May Zoning Report. The report showed that five Land Use Permits were issued bringing in \$1,275 in fees.

**Roadmaster Report** – Mr. Arentz reported on the May Road Department activities. He presented three bids for the tree cutting on Steelman Marker Road. Mr. Jackson made a motion to accept Pennington Tree Experts as the apparent low bidder at \$525. Mr. Barlow seconded the motion and approval was unanimous. Mr. Arentz also reported that he had been in contact with Mr. Finafrock of 7 Ranch Trail regarding cutting back the bush that was reportedly obstructing view of traffic. Mr. Finafrock is adamant about not cutting his shrubbery. The Roadmaster stated that he had exhausted all efforts to have the bush cut and it is now up to the Board of Supervisors to take action.

**Planning Commission Report:** Planning Commission Vice Chair Judie Hogan reported that the Planning Commission met on June 20 to review Lingg Subdivision plan 25D18-0086---000 793 Boyle Road and voted to recommend approval of the plans to the Board of Supervisors. She also reported that no submission had been received this month and the July Planning Commission meeting would be cancelled. Mr. Barlow moved to approve the Lingg Subdivision plan 25D18-0086---000 793 Boyle Road. Mr. Jackson seconded the motion and approval was unanimous.

### **Old Business**

**Forensic Audit** – Mr. Bostek reported that Karen Frey was on-site reviewing Township files on June 21. Mr. Jackson commented that she has been out to the building about a dozen times all included in the \$500 flat fee. The audit is ongoing.

**New Enterprise 2016 Road Contract** - Mr. Bostek asked the Solicitor if he had heard a response from John King at New Enterprise. The Solicitor replied that on June 20 a second settlement offer was presented to new Enterprise. They have not responded.

**Friends Creek Road** – Mr. Bostek announced that a Special Public Meeting would be held on Thursday, July 20 at 1PM to discuss Friends Creek Road.

### **New Business:**

**Amending Ordinance Prohibiting Certain Traffic and Vehicular Conduct-** There was a lengthy discussion about the ordinance among the public and the township representatives. Mr. Barlow made a motion to advertise Ordinance 2017-02: An Ordinance Amending The Liberty Township Ordinance No 2, 1999 Prohibiting Certain Traffic And Vehicular Conduct In The Township Of Liberty, Adams County, Pennsylvania. Mr. Jackson seconded the motion and the motion passed unanimously.

**Resolution 2017-R7: Adopting A Fee Schedule For Certain Municipal Services** - Mr. Bostek made a motion to pass Resolution 2017-R7: Adopting A Fee Schedule For Certain Municipal Services. Mr. Jackson seconded the motion. There was a lengthy discussion about the resolution among the public and the township representatives. The motion passed with Mr. Jackson and Mr. Bostek voting yes and Mr. Barlow voting no.

Mr. Jackson made a motion to advertise Ordinance 2017-03: An Ordinance Repealing Ordinance No. 2-94, Entitled Amending Liberty Township Ordinance No. 3 - 87 Which Revises The Fee Schedule For Certain Municipal Services Of Liberty Township And Ordinance No. 3-87, Entitled Establishing A Fee Schedule For Certain Municipal Services. Mr. Bostek seconded the motion and approval was unanimous.

**Resolution 2017- R8: Procedures for Compliance with The Professional Services Contract Provisions of Act 44** – Solicitor Phillips gave a brief summary of purpose of the resolution. Mr. Jackson made a motion to pass Resolution 2017-R Procedures for Compliance with The Professional Services Contract Provisions of Act 44. Mr. Barlow seconded the motion and approval was unanimous.

At 8:52 PM, Mr. Barlow made a motion to adjourn, Mr. Bostek seconded the motion, and approval was unanimous.

The next regularly scheduled Board of Supervisors meeting will be held on Tuesday, August 1, at 7:30 PM at the Township Municipal Building.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Wendy Peck', written over a horizontal line.

By Wendy Peck, Secretary/Treasurer