

**Liberty Township Board of Supervisors
39 Topper Road, Fairfield, PA 17320**

**September 18, 2018, 2018
Workshop Meeting Minutes**

The Board of Supervisors of Liberty Township, Adams County, met Tuesday, September 18, 2018 at 11 AM, at the Liberty Township Municipal Building, 39 Topper Road, Fairfield, PA 17320, for the regular monthly workshop meeting.

Present: Chairman John Bostek, Vice Chairman Bob Jackson, Supervisor Walter Barlow; Special Counsel Zach Mills; Roadmaster Brian Arentz, and Secretary/Treasurer Wendy Peck. Chief Brand Briggs arrived at 11:15 AM.

Not Present: Solicitor John Lisko.

Mr. Bostek called the meeting to order at 11 AM.

Public Comments:

Rich Luquette 710 Boyle Rd asked a few questions about the proposed tree cutting and removal ordinance.

Supervisor Comments

- **Mr. Jackson** had no comments.
- **Mr. Barlow** had no comments.
- **Mr. Bostek** spoke about the AREMS and Fairfield EMS Consolidation. Mr. Bostek announced that the Adams County Planning Commission would be attending the Liberty Township Planning Commission meeting tonight at 7:30 PM to discuss economic development. A flyer with information for the Adams County Humane Society Catch, Neuter, and Release program will be posted on the Liberty Township website.

Expenses: Mr. Barlow made a motion to pay the 9/5 – 9/18 invoices. Mr. Jackson seconded the motion. All voted yes, and the motion passed. Mr. Barlow made a motion to approve the payroll for 9/2-9/15. Mr. Jackson seconded the motion. All voted yes, and the motion passed. Mr. Jackson made a motion to transfer \$5,865.85 from the Reserve Fund to the General Fund to cover recent building improvements associated with obtaining the occupancy permit. Mr. Barlow seconded the motion. All voted yes, and the motion passed.

TOWNSHIP STAFF REPORTS

Road Department: The Roadmaster stated that he had been dealing with flooding issues throughout the township. There was talk of road striping for township roads. It was determined that single center lines are no longer permitted in Pennsylvania. The Roadmaster was asked to get pricing on double-line painting for the township roads and it will be discussed again in October.

Police Department: Chief Briggs announced that the new police vehicle was delivered and that it is out having the graphics put on. He stated that all the equipment for the upfitting had been ordered and some has already been delivered.

Secretary/Treasurer: Secretary Peck reported on outstanding complaints.

Old Business:

- **Bond Claim Records** - Special Counsel Zach Mills reported that Cincinnati bonding company has requested additional documents and that the Township is currently working to fulfill the request. He also stated that he had been playing phone tag with Travelers bonding company, but expects to have an update on the status of the bond claim by the October meeting. Mr. Mills addressed comments that Mr. Jackson previously made regarding a request for a cost analysis.

At 11:30 AM Chief Briggs left the meeting room.

The discussion of costs surrounding the former Secretary/Treasurer continued. Mr. Mills stated that the costs incurred with the termination of Ms. Shaffer and payroll for the current Secretary/Treasurer should not be included when determining costs to date.

At 11:40 AM Chief Briggs returned to the meeting room.

- **2019 Budget Discussion** – The Supervisors reviewed the budget categories and discussed preliminary 2019 budget concerns. Some areas of concern were legal fees and the cost of the zoning officer. There was some discussion of sharing a zoning officer with another municipality. There was some talk about the need to raise property taxes.

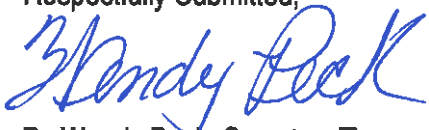
New Business:

- Two ballots from PSATS were presented. Each ballot contained two names for two openings. Mr. Barlow made a motion to vote for the candidates listed on the PSATS Unemployment Compensation Group Trust 2018 Ballot and the PSATS Townships Health Insurance Cooperative Trust 2018 Ballot. Mr. Bostek seconded the motion. All voted yes, and the motion passed.
- The Board consider a motion to advertise Ordinance No. 2018-01 An Ordinance Of Liberty Township Regulating The Cutting And Removal Of Certain Trees And Prescribing Penalties For Violation. After some discussion, Mr. Bostek stated that he needed additional information before considering the ordinance. Mr. Barlow made a motion to table the item until the October meeting. Mr. Jackson seconded the motion. Mr. Barlow voted yes. Mr. Jackson voted yes. Mr. Bostek voted no. The motion passed.
- The Board of Supervisors reviewed the recent list of Tax Sale Notices and no action was taken.

Adjourn: With no further business, Mr. Barlow motioned to adjourn the meeting. Mr. Bostek seconded the motion. All voted yes, and the meeting was adjourned at 12:12 PM.

The next regularly scheduled Board of Supervisors meeting will be held on Tuesday, October 2, at 7:30 PM at the Township Municipal Building.

Respectfully Submitted,



By Wendy Peck, Secretary/Treasurer