

**Liberty Township Board of Supervisors
39 Topper Road, Fairfield, PA 17320**

**August 1, 2017
7:30 PM**

Board of Supervisors Meeting Minutes

The Board of Supervisors of Liberty Township, of Adams County, met Tuesday, August 1, 2017 at 7:30 PM at the Liberty Township Municipal Building, 39 Topper Road, Fairfield, PA 17320, for a regular monthly meeting.

Present: Chairman John Bostek, Vice Chairman Bob Jackson, Solicitor John Phillips, Roadmaster Brian Arentz and Secretary Wendy Peck.

Not Present: Supervisor Walter Barlow and Chief Brand Briggs

Chairman Bostek called the meeting to order at 7:30 PM. Secretary Peck performed a roll call. A quorum was present. Chairman Bostek opened the regular meeting to public comments.

Public Comments:

Luther Ridge 15 Liberty Hall Road asked why the former Secretary/Treasurer was not being prosecuted, if the number reported in the newspaper was correct and asked the Supervisors to give their opinion on the matter. The Solicitor responded that there are two things involved. One is criminal prosecution. He stated that a complaint was filed with the District Attorney. He reported that to the best of the Township's understanding it is still being investigated. Mr. Phillips stated that he is working with the DA on behalf of the Township.

Steve Blickenstaff, Park's Garbage thanked Liberty Township for the business.

At 7:42 PM Chairman Bostek closed the public comments portion of the meeting.

Supervisor Comments:

Mr. Jackson commented on the recent topic of clarifying the status of Friends Creek Road. He went on to detail the cost to the Township, Township residents and Mr. Barlow's role in the matter. **Luther Ridge** objected to the comments about Mr. Barlow in his absence. Public disorder escalated. The Chairman called for order. Mr. Ridge became belligerent and order could not be restored. The Chairman called for a recess at 7:48 PM. Chief Briggs was contacted at Carroll Valley and asked to return to the municipal building. The Chief returned and order was restored.

At 8:02 the meeting reconvened.

Mr. Bostek had no comments.

Minutes:

July 11 BOS – Mr. Bostek presented the minutes from the July 11 Board of Supervisors meeting and asked the Board if they had a chance to review them. All confirmed that they had received and reviewed the minutes. Mr. Jackson made a motion to accept the July 11 meeting minutes. Mr. Bostek seconded the motion, and the motion passed unanimously.

July 20 Friends Creek Special Meeting – Mr. Bostek presented the minutes from the July 20 Friends Creek Special meeting and asked the Board if they had a chance to review them. All confirmed that they had received and reviewed the minutes. Mr. Jackson made a motion to accept the July 20 Friends Creek Special meeting minutes. Mr. Bostek seconded the motion, and the motion passed unanimously.

July 20 Workshop Meeting – Mr. Bostek presented the minutes from the July 20 Workshop meeting and asked the Board if they had a chance to review them. All confirmed that they had received and

reviewed the minutes. Mr. Jackson made a motion to accept the July 20 Workshop meeting minutes. Mr. Bostek seconded the motion, and the motion passed unanimously.

Treasurer's Report: Ms. Peck read the July Treasurer's Report.

	General - Oper & Payroll Fund	Capital Reserve Fund	Fire Tax Fund	Highway Aid Fund
Beginning Balance	\$230,976.17	\$203,371.46	\$29,554.26	\$49,692.43
Checks & Payments	-\$27,403.10	-\$2,050.00	\$0.00	-\$29,943.76
Deposits & Credits	\$26,310.10	\$17.16	\$0.00	\$19.69
Cleared Balance	\$229,883.17	\$201,338.62	\$29,554.26	\$19,768.36
Uncleared Transactions	-\$89.90	\$0.00	\$0.00	\$0.00
Available Balance	\$229,793.27	\$201,338.62	\$29,554.26	\$19,768.36

Mr. Jackson moved for acceptance of the report. Mr. Bostek seconded the motion and motion passed unanimously.

Approval of Expenses: Mr. Bostek presented the July expenses. Mr. Jackson moved for acceptance of the July expenses. Mr. Bostek seconded the motion and the motion passed unanimously.

Police Officer's Report – No report given.

Zoning Officer's Report – Mr. Bostek read the July Zoning Report which consisted of four Land Use Permits, two renewals and one driveway permit with fees totaling \$1,537.50. **Donna Powers** asked if the zoning report included a hanger permit issued for MASA. Mr. Jackson stated that MASA submitted an application for a building permit to Land and Sea but it has not been issued yet.

Roadmaster Report – Mr. Arentz reported on the July Road Department activities.

Planning Commission Report: Planning Commission Vice Chair Judie Hogan reported that the July meeting was cancelled. She stated that the Planning Commission will meet in August to review the SALDO. She also stated that several members of the Planning Commission will attend an upcoming workshop hosted by Adams County.

Old Business

- a) **Ordinance 2017-02: An Ordinance Amending The Liberty Township Ordinance No 2, 1999 Prohibiting Certain Traffic And Vehicular Conduct In The Township Of Liberty, Adams County, Pennsylvania.** Mr. Jackson moved to table the ordinance until Mr. Barlow could be present. Mr. Bostek seconded the motion and the motion passed.
- b) **Ordinance 2017-03: An Ordinance Repealing Ordinance No. 2-94, Entitled Amending Liberty Township Ordinance No. 3 - 87 Which Revises The Fee Schedule For Certain Municipal Services Of Liberty Township And Ordinance No. 3-87, Entitled Establishing A Fee Schedule For Certain Municipal Services.** Mr. Jackson made a motion to adopt Ordinance 2017-03 repealing previous fee schedules. Mr. Bostek seconded the motion and the motion passed.
- c) **Forensic Audit:** Mr. Bostek reported that the forensic audit is on going.
- d) **New Enterprise:** The Solicitor stated that there has been no response from New Enterprise to the second settlement offer letter sent on June 20.
- e) **Friends Creek Road Special Meeting on July 20:** Mr. Bostek reported that the results of the Friends Creek inquiry showed that the portion of Friends Creek Road in question, is, always was, and will remain a public road under the responsibility of the Township.

New Business:

Annual Insurance Rates for Sept 2017-Sept 2018: Ms. Peck reported that the 2018 insurance rates due in September of 2017 came in overbudget. Workers Compensation is \$15,717 and Liability and Auto is \$14,030. Several factors, including a prior worker compensation claim and the current lawsuit were factors in the increase. Mr. Jackson made a motion to pay the invoices with the increased rates. Mr. Bostek seconded the motion and the motion passed.

The Tax Collected has submitted invoices for required training and membership fees. These items are in the budget. Mr. Bostek made a motion to pay the tax collector expenses as budgeted. Mr. Jackson seconded the motion and approval was unanimous.

At 8:18 PM, Mr. Jackson made a motion to adjourn, Mr. Bostek seconded the motion, and approval was unanimous.

The next regularly scheduled Board of Supervisors meeting will be held on Tuesday, September 5, at 7:30 PM at the Township Municipal Building.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'W. Peck', written in a cursive style.

By Wendy Peck, Secretary/Treasurer