

**Liberty Township Board of Supervisors
39 Topper Road, Fairfield, PA 17320**

October 2, 2018 Meeting Minutes

The Board of Supervisors of Liberty Township, of Adams County, met Tuesday October 2, 2018, at 7:30 PM at the Liberty Township Municipal building.

PRESENT: Chairman John Bostek, Vice Chairman Bob Jackson, Supervisor Walter Barlow, Solicitor John Lisko, Chief Brand Briggs, Roadmaster Brian Arentz, and Secretary/Treasurer Wendy Peck.

At 7:30 Mr. Bostek called the regular meeting to order and opened the meeting to public comment.

PUBLIC COMMENTS:

- **Ryan Nyswaner 63 Sydnor Trl** asked about the age of the Township's Stormwater Management Plan. Mr. Bostek stated that it was last updated in 2010. Mr. Nyswaner expressed concerns about stormwater management issues along McGlaughlin Road. There was some discussion on the issue and it was noted that the Township has been aware of the problem for several years and no viable resolution has been found.
- **Cindy Arentz 1734 Tract Road** presented the board with a handout regarding part-time employment for township employees.

SUPERVISOR COMMENTS:

- **Mr. Jackson** had no comments.
- **Mr. Barlow** had no comments
- **Mr. Bostek** reported that the Board of Supervisors met for Executive Session with Special Counsel Zack Mills on Tuesday, September 18 immediately following the Workshop Meeting to discuss issues related to the former Secretary/Treasurer and on Tuesday, October 2 at 11 AM to discuss personnel issues.

MINUTES: Mr. Barlow made a motion to accept the minutes of the September 4 Regular Meeting. Mr. Jackson seconded the motion. All voted yes, and the motion passed. Mr. Barlow made a motion to accept the minutes of the September 18 Workshop Meeting. Mr. Jackson seconded the motion. All voted yes, and the motion passed.

TREASURER'S REPORT: Ms. Peck read the Treasurer's Report for the month ending September 30, 2018.

9/30/2018	General - Oper & Payroll Fund	Capital Reserve Fund	PLGIT General Fund	Fire Tax Fund	Highway Aid Fund	Escrow Fund
<i>Aug Interest</i>	21.43	16.33	0.19	0.00	127.70	0.00
Beginning Balance	226,587.25	128,216.65	128.20	33,213.70	85,928.05	2,119.17
<i>Sep Interest</i>	19.24	16.37	0.19	0.00	125.87	0.00
Checks & Payments	-28,289.59	-24,811.60	0.00	-259.94	-488.03	0.00
Deposits & Credits	49,530.65	0.00	0.00	4,631.65	0.00	0.00
Cleared Balance	247,847.55	103,421.42	128.39	37,585.41	85,565.89	2,119.17
Uncleared Transactions	-89.90	0.00	0.00	0.00	0.00	0.00
Available Balance	247,757.65	103,421.42	128.39	37,585.41	85,565.89	2,119.17

Mr. Barlow made a motion to accept the September 2018 Treasurer's Report. Mr. Jackson seconded the motion. All voted yes, and the motion passed.

Funds Transfer: It was noted that the PLGIT General Fund Account interest rate was 1.78% and the ACNB General Fund Account interest rate was 0.10%. Mr. Jackson made a motion to transfer \$100,000 from the ACNB General Fund Account to the PLGIT General Fund Account. Mr. Barlow seconded the motion. All voted yes, and the motion passed.

EXPENSES:

Mr. Jackson made a motion to pay the 9/19– 10/3 invoices. Mr. Barlow seconded the motion. All voted yes, and the motion passed. Mr. Barlow made a motion to disburse the \$9,305.64 Volunteer Fire Relief Association Funds as follows: \$4,652.82 to VFRA of Fairfield Fire Department and \$4,652.82 to VFRA of Fountaindale Fire Department. Mr. Jackson seconded the motion. All voted yes, and the motion passed. Mr. Barlow made a motion to disburse the \$12,604.15 General Municipal Pension System State Allocation Funds in accordance to 2018 MMOs as follows: \$6,195.53 to the uniform pension plan and \$6,409.62 to the non-uniform pension plan. Mr. Jackson seconded the motion. All voted yes, and the motion passed. Mr. Jackson made a motion to approve the 9/16-929 payroll. Mr. Barlow seconded the motion. All voted yes, and the motion passed.

POLICE OFFICER'S REPORT: Chief Briggs read his report for September stating that the police department worked 203.75 hours, drove 1151 miles, and used 92.4 gallons of fuel. He also reported that the new vehicle was delivered and marked. He stated once all the equipment is received it will be upfitted. The Chief announced that the next Drug Take Back Event will be held on October 27, from 10 AM – 2 PM at the Carroll Valley Borough Municipal Building. Mr. Barlow asked the chief about a recent accident near the road work at Orchard and Route 16. The Chief reported that it was a motorcycle accident.

ZONING OFFICER'S REPORT: Mr. Bostek reported that two land use permits were issued in September totaling \$550 permit fees.

ROADMASTER REPORT: Mr. Arentz reported on the month's activities in the Road Department which included driving 720 miles, using 62 gallons on road fuel and 33 gallons off road fuel. Work included flooding cleanup, cold patching, rip rap and mowing. He reported that a driveway pipe on Liberty Hall Road needed replaced and asked the Board to write a letter notifying the property owner and requesting that it be repaired. Mr. Arentz reported that the White Dump truck was having issues with the oil pressure light. There was some discussion about the amount of money spend on repairs to the truck in the past few years and if it was time to get a new truck. Cost and availability of a new truck were discussed. The Roadmaster will get pricing to repair the White Dump truck. **Donna Powers 608 Pecher Rd** asked about water running from a property on to Tract Road. It was noted that Tract Road is maintained by PennDOT and they should be contacted.

PLANNING COMMISSION REPORT: Planning Commission alternate Rich Luquette reported that the Planning Commission met on September 18. He stated that representatives from Adams County attended and gave a presentation on Economic Development to the Planning Commission and the Board of Supervisors. Mr. Luquette also stated that agenda items included reviewing the four proposed zoning ordinance amendments. He reported that the Planning Commission made recommendations for three of the amendments, but is still working on the *Accessory Building Ordinance Amendment* developing front yard set backs for detached garages, gazebos, etc. The Planning Commission continues to work on updating the SALDO. The board talked about the next steps for passing the zoning ordinance amendments. The Secretary was instructed to send the County and Planning Commission comments to Solicitor Lisko and he would incorporate the suggested changes.

CITIZENS ADVISORY COMMITTEE: The committee still does not have a quorum and is currently dormant.

ELECTED AUDITORS: Richard Swiat reported that the Elected Auditors would meet on October 17 at 9:30 AM to perform a quarterly review of the Township's financial records.

OLD BUSINESS

The Treasurer Bond Claim Status: Mr. Bostek stated that he received an email update from Special Counsel Zach Mills stating that all outstanding requests for documents from the bond companies have been fulfilled at this time and that he has not heard anything from them since providing the latest documents. He expects to hear more from them soon, and I will update the Board when anything new develops.

Tree Cutting Ordinance: The Tree Cutting Ordinance regarding removal of diseased and dangerous trees was discussed. There was discussion of liability issues if the ordinance was passed. The Roadmaster appealed to the board to determine a policy so that he can respond equally to calls regarding potentially hazardous trees. Mr. Bostek commented that he spoke to representatives from Freedom Township and their policy is to deal with trees once they have fallen. It was noted that this was the policy of Liberty Township in the past and it would continue.

Preliminary 2019 Budget Discussion – Mr. Bostek reported that each of the Supervisors had met with the Treasurer and created a proposed budget. The budget numbers were distributed to all three supervisors. It was stated that there would be a budget workshop. Mr. Bostek stated that his budget included \$32,000 for codification based on a quote from ten years ago. He reported that the Township recently received quotes for codification and the cost would be more in the range of \$12,000. Supervisors were asked to review their numbers and bring any changes to the township Treasurer.

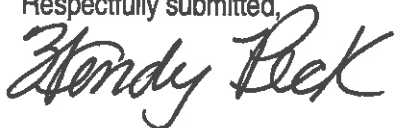
NEW BUSINESS

Adams County Tax Claim Bureau 2018 Repository Sale: Mr. Lisko stated that parcel 25AA0-0114---000 and parcel 25AA0-0032---000 had recently been sold and asked the Board if they wish to object to the sale. Mr. Jackson made a motion that the Board of Supervisors not object to the sale of the properties.

ADJOURN

With no further business, Mr. Jackson made a motion to adjourn the meeting at 8:34 PM. Mr. Bostek seconded the motion. All voted yes, and the motion passed.

Respectfully submitted,



By Wendy Peck, Secretary/Treasurer