

**Liberty Township Board of Supervisors
39 Topper Road, Fairfield, PA 17320**

August 19, 2020 - Board of Supervisors 2021 Budget Workshop Meeting Minutes

The Board of Supervisors of Liberty Township, of Adams County, met Tuesday, August 19, 2020 at 7 PM, at the Township Municipal Building located at 39 Topper Road, Fairfield, PA 17320. Because of the COVID-19 Pandemic, social distancing measures were taken. Public in person attendance was limited to four people. The meeting was streamed live on Liberty Township's YouTube Channel. A call-in number was provided for public comment.

PRESENT: Chairman Walter Barlow, Vice Chairman Robert Jackson, Supervisor Robert Keilholtz, Police Chief Sherri Hansen, and Secretary/Treasurer Wendy Peck.

At 7 PM, Mr. Barlow called the Budget Workshop meeting to order and roll call was taken. Mr. Barlow stated that the meeting handouts could be found on the Liberty Township page of the Adams County website along with a link for the video and the call-in number.

PUBLIC COMMENTS – There were no public comments.

SUPERVISOR COMMENTS –

Mr. Jackson talked about the importance of the FREMA meetings. He discussed NIMS and asked the Secretary to get information for NIMS certification. He also briefed the Board on a recent ACCOG meeting featuring comments from Dan Moul. He went on to talk about the Comcast contract negotiations.

Mr. Barlow stated that he had no comments and that objective was to discuss the budget.

INSURANCE – Mr. Keilholtz reported on his recent research and search for quotes from various insurance companies. He stated that some of the companies he contacted did not offer PIRMA. Because of the current claim with PIRMA it had been recommended that the Township continue with PIRMA until the claim was closed. Some of the companies that were contacted were not prepared to give an insurance quote due to questions on police liability. Mr. Keilholtz recommended that the Township stay with the current insurance company for one more year. **Mr. Keilholtz made a motion to accept the proposal from Russell insurance for \$24,181. Mr. Jackson seconded the motion. All voted yes, and the motion passed.**

2021 PROPOSED BUDGET DISCUSSION

The Supervisors reviewed the Proposed 2121 Budgets. In advance of the meeting a handout was prepared with a side by side column for each of the Supervisors proposed budgets. Each item that was different was highlighted and discussed. The supervisors reviewed the line items and discussed the differences and gave explanations for the differences.

While reviewing the budget for Township Solicitor, Mr. Jackson discussed the possibility of going out for bid for contracted services on a regular basis. He discussed a recent conversation he had with Salzman Hughes who suggested they would be interested in provided a quote for services if the Board agreed as a whole to entertain bids. **Mr. Jackson made a motion to advertise for the position of Township Solicitor. Mr. Keilholtz seconded the motion. All voted yes, and the motion passed.**

During the discussion for the Adams County Library fee, the Secretary was instructed to contact them for an updated explanation of the cost versus benefit for the Board to consider.

At 8:28 Mr. Jackson temporarily left the meeting. The Secretary asked Chairman Barlow to recap events from the beginning of the meeting which included the motion for the insurance. She stated there was a problem with the video streaming up until that point. Mr. Barlow gave a recap while Mr. Jackson took a short break.

At 8:32 Mr. Jackson returned.

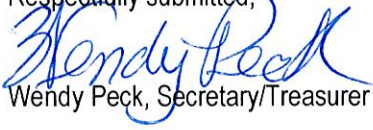
There was extensive discussion of proposed road work for 2021. The Supervisors were provided with the cost estimates from the PennDOT District 8 Representative.

Some of the Supervisors adjusted some of their items during the meeting. Mr. Keilholtz stated he would provide updates to his budget at a later date. A revised draft budget would be prepared for distribution at the September 1 meeting. Chief Hansen also stated that she would need to update her budget for Part-Time Police to reflect the recent pay raise of Officer Roosen.

PUBLIC COMMENTS – Richard Swiat 385 Wenchhof Rd asked why the meeting was held in the evening. The Board indicated it was to be more accommodating to the public.

At 9:05 PM, Mr. Keilholtz made a motion to adjourn the meeting. Mr. Jackson seconded the motion. All voted yes, and the motion passed. The next regular monthly meeting is scheduled for Tuesday, September 1, 2020, at 7:30 PM at the Township Municipal Building and live streaming on YouTube with a conference line.

Respectfully submitted,

A handwritten signature in blue ink that reads "Wendy Peck". The signature is written in a cursive style with a large initial "W".

Wendy Peck, Secretary/Treasurer