

Liberty Township Board of Supervisors
39 Topper Road, Fairfield, PA 17320

January 2, 2024

Board of Supervisors Reorganization Meeting Minutes

The Board of Supervisors of Liberty Township, of Adams County, met on Tuesday, January 2, 2024, at 6 PM at the Liberty Township Municipal Building, 39 Topper Road, Fairfield, PA 17320, for the annual reorganization meeting.

Present: Walter Barlow, Robert Keilholtz, Brandon Lowe; Secretary/Treasurer Wendy Peck, and Administrative Assistant Hannah Beckett, Solicitor John Lisko, Chief Don Boehs.

Temporary Chair John Lisko called the meeting to order at 6 PM and performed a roll call. A quorum was present.

Mr. Lisko called for nominations to elect a chairman. *Mr. Keilholtz moved to appoint Walter Barlow as Chairman for the Board of Supervisors. Mr. Lowe seconded the motion. All voted yes, and the motion carried.* Mr. Lisko turned the meeting over to Chairman Barlow.

Mr. Barlow moved to appoint Robert Keilholtz as Vice Chairman for the Board of Supervisors. Mr. Lowe seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to appoint Wendy Peck as Secretary/Treasurer at the hourly rate of \$25. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to appoint Jessica Ilko as Alternate Secretary/Treasurer at the hourly rate of \$20. Mr. Lowe seconded the motion. All voted yes, and the motion carried.

Mr. Keilholtz moved to appoint Walter Barlow as Roadmaster at an hourly rate to be set by the Elected Auditors. Mr. Lowe seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to appoint Robert Keilholtz as Part-Time Road Crew at an hourly rate to be set by the Elected Auditors. Mr. Lowe seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to appoint Bruce Pecher as Part-Time Road Crew at the hourly rate of \$21. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to appoint Don Boehs as the Police Chief at an hourly rate of \$30. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to set the Part Time Police Officer hourly rate for Cory Ammerman at \$23 per hour. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to set the Part Time Police Officer hourly rate for Joseph David at \$23 per hour. Mr. Lowe seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to set the Part Time Police Officer hourly rate for James French at \$23 per hour. Mr. Lowe seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to set the Part Time Police Officer hourly rate for Brian Weikert at \$23 per hour. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to set the Full Time Police Officer hourly rate for Christopher Roosen at \$24 per hour. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to appoint John Lisko as Township Solicitor at \$140 per hour. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to appoint Zachary Mills as Alternate Solicitor with the rate to be finalized in February. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to appoint John Lisko as Township Solicitor for the Planning Commission at \$140 per hour. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to appoint the firm KPI as Township Engineer at the 2024 contractual rate. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to appoint the firm KPI as Sewage Enforcement Officer at the 2024 contractual rate. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to appoint the firm PA Municipal Code Alliance as Zoning Officer at the 2024 contractual rate. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to appoint the firm PA Municipal Code Alliance as Alternate Zoning Officer at the 2024 contractual rate. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to appoint PA Municipal Code Alliance as Building Code Officer at the 2024 contractual rate. Mr. Lowe seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to re-appoint Robert Mallette to a three-year term on the Zoning Hearing Board. Mr. Lowe seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to re-appoint John George as Vacancy Board Chairman. Mr. Lowe seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to appoint York Adams Tax Bureau as Delinquent Per Capita Tax Collector. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to appoint Wendy Peck as Chief Administrative Officer for all township pension plans. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to confirm the appointment of Smith Elliott and Kearns as Township Auditor for 2023 Audit. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to name the depository for funds as ACNB and PLGIT. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to set the Treasurer and Alternate Treasurer bond at \$800,000 each. Mr. Lowe seconded the motion. All voted yes, and the motion carried.

At 6:13 PM Mr. Barlow made a motion to end the Reorganization. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

Respectfully submitted,



By Wendy Peck, Secretary/Treasurer