

**Liberty Township Board of Supervisors
39 Topper Road, Fairfield, PA 17320**

May 16, 2018 - 11 AM

Board of Supervisors Workshop Meeting Minutes

The Board of Supervisors of Liberty Township, Adams County, met Tuesday, May 16, 2018 at 11 AM, at the Liberty Township Municipal Building, 39 Topper Road, Fairfield, PA 17320, for the regular monthly workshop meeting.

Present: Chairman John Bostek, Vice Chairman Bob Jackson, Supervisor Walter Barlow; Solicitor John Lisko, Special Counsel Zach Mills; Chief Brand Briggs, Roadmaster Brian Arentz, and Secretary Wendy Peck.

Mr. Bostek called the meeting to order at 11 AM. The Secretary performed a roll call. A quorum was present.

Public Comments: Mr. Bostek reported that an Executive Session was held that day at 10:16 AM to discuss the Former Secretary/Treasurer. He then opened public comments.

Cindy Arentz 1734 Tract Road asked the Board of Supervisors if the issue surrounding the Township paying the balance of an employee's health insurance due to a miscalculation by the former Secretary/Treasurer had been addressed. Mr. Bostek responded that he had no comment at this time and that an answer would be coming shortly.

Supervisor Comments:

Mr. Jackson had no comments.

Mr. Barlow reported that a call was received after hours on Monday, May 14 regarding a tree down on Bullfrog Road. It turned out to be a branch and the State Police took care of it.

Mr. Bostek had no comments.

Expenses: Mr. Barlow made a motion to pay the 5/2 – 5/16 invoices. Mr. Jackson seconded the motion. All voted yes, and the motion passed. Mr. Barlow made a motion to pay payroll for 4/29-5/12. Mr. Jackson seconded the motion. All voted yes, and the motion passed.

TOWNSHIP STAFF REPORTS

Road Department: The Roadmaster reported that he recently purchased several loads of stone for Liberty Hall Road and stated that the work is still in progress. Mr. Jackson asked for a status of Brent Road. Mr. Arentz reported that the homeowner had been contacted by the Zoning Officer and repairs to Brent Road would be addressed once the homeowner at 76 Brent Road repairs the driveway that is causing the damage to the township road. Mr. Bostek asked the Roadmaster about tar and chip for some of the roads. Mr. Arentz stated that it was not in the budget for 2018 but he would get pricing.

Police Department: Chief Briggs reported that he recently completed the mandatory annual in-service training. He gave an update on the status of getting pricing on a replacement vehicle. The Chief stated that he is getting pricing through Co-Stars vendors. There was some discussion about the trade-in value of the Yukon versus selling it. Chief Briggs stated he would look in to it further considering the Kelly Blue Value over the \$8,000 offer for the trade-in. There was some discussion about the status of the proposed turn-lane on Orchard Road. The Chief reported he had no confirmations on the project but there was a strong indication that PennDOT was working on it. Mr. Barlow commented that there were reports from Representative Moul that the project was underway. Ms. Arentz commented that she had received an email from Dan Moul's office stating that work would be completed by late summer or early fall. The Chief stated that he verified that the CPR/First Aid certification was up to date for the Police Department. He would check on pricing to see if training for township employees would be less than the \$25 training provided by Adams Regional EMS. Mr. Bostek took the opportunity to announce several Fire Department Open Houses and stated that information was available on the township's website.

Secretary/Treasurer: Secretary/Treasurer Peck had no comments.

Old Business: None.

New Business:

- Mr. Bostek added an item under new business. Mr. Bostek made a motion to authorize Special Counsel Zach Mills to move forward with the claims to the bonding companies and prepare a complaint against Lee Esta Schaffer for losses she cost the Township and to also allow negotiations with the bonding companies with the initial claim amounts being \$96,719.11 to Cincinnati and \$181,272.07 to Travelers. Mr. Barlow seconded the motion. All voted yes, and the motion passed. Mr. Mills was dismissed from the meeting at 11:17 AM.
- Mr. Bostek made a motion to accept the Joint Installation And Maintenance Agreement For An Alternate Perc-Rite Micromound Wastewater Disposal System for 318 Stultz Road Parcel ID 25D18-0013A---000 between the Townships of Freedom and Liberty, Adams County, Pennsylvania and Howard C. Deeds III and Barbara R. Deeds. Mr. Jackson had questions regarding the DEP and the alternate system and stated that he need additional information before voting. The Solicitor offered information on the DEP regulations on alternate systems. Mr. Jackson requested that the vote be postponed until he could speak to the Township SEO and Engineer. Mr. Bostek stated that the vote had been postponed once already and further delays may create a hardship on the property owner. Mr. Barlow seconded the motion. Mr. Bostek and Mr. Barlow voted yes. Mr. Jackson abstained. The motion passed.
- Mr. Jackson made a motion to support Zoning Officer's decision to issue a permit for a temporary residential trailer for two years to the Carmel of Jesus, Mary and Joseph located at 465 Water Street Parcel ID 25C15-0085---000. Mr. Barlow seconded the motion. All voted yes, and the motion passed.
- SALDO and Zoning Ordinance Amendments – There was some discussion on whether the Zoning Officer, the Township Solicitor or the Planning Commission should prepare the recommended ordinance changes. Mr. Bostek made a motion to have The Planning Commission draft recommended ordinance amendments concerning allowing accessory structures in the front yard and no-impact home based business. Mr. Barlow seconded the motion. All voted yes, and the motion passed. Secretary Peck was instructed to notify the Planning Commission of the Board's decision prior to the next Planning Commission meeting.
- The Board considered the Township roads to be ditched: Bullfrog Road, Girl Scout Road, Stoops Road, McGlaughlin Road, and Brent Road. The Roadmaster confirmed that this was a budgeted item and the cost would not exceed \$10,900. Mr. Barlow made a motion to proceed with the ditching work on Bullfrog Road, Girl Scout Road, Stoops Road, McGlaughlin Road, and Brent Road. Mr. Jackson seconded the motion. All voted yes, and the motion passed.
- The Board considered roads to have base repair: Topper Road, Pecher Road. The Roadmaster clarified that the base repair would be spot repairs to sections of the roads in need of repair and would not be the entire road. He also stated that the work would be done by Township employees and not contracted. Mr. Bostek made a motion to proceed with the spot base repairs to Topper and Pecher Road. Mr. Jackson seconded the motion. All voted yes, and the motion passed.
- Mr. Barlow made a motion to add the ACNB Bank service of providing copies of cancelled checks with the monthly statements for the General Operating Account for \$2.00 per month. Mr. Jackson seconded the motion. All voted yes, and the motion passed.
- Mr. Bostek made a motion to acknowledge the receipt of a Proposal for the Addition of An Agricultural Security Area by Joseph E & Kellie L Macharsky for 92.92 acres located at 1605 Tract Road Parcel ID 25D17-0001-000 received on May 2, 2018. Mr. Barlow seconded the motion. All voted yes, and the motion passed.

With no further business, Mr. Bostek motioned to adjourn the meeting. Mr. Jackson seconded the motion. All voted yes, and the meeting was adjourned at 12:10 PM. The next regularly scheduled Board of Supervisors meeting will be held on Tuesday, June 5, at 7:30 PM at the Township Municipal Building.

Respectfully Submitted,



By Wendy Peck, Secretary/Treasurer