

**Liberty Township Board of Supervisors
39 Topper Road, Fairfield, PA 17320**

**July 17, 2018
Workshop Meeting Minutes**

The Board of Supervisors of Liberty Township, Adams County, met Tuesday, July 17, 2018 at 11 AM, at the Liberty Township Municipal Building, 39 Topper Road, Fairfield, PA 17320, for the regular monthly workshop meeting.

Present: Chairman John Bostek, Vice Chairman Bob Jackson, Supervisor Walter Barlow; Solicitor John Lisko; Chief Brand Briggs, and Roadmaster Brian Arentz.

Not Present: Secretary/Treasurer Wendy Peck.

Public Comments:

Joan Jackson 931 PECHER RD asked about replacement of a roadside tractor sign that was purloined from her property a couple of months ago. Brian Arentz responded that he had a new sign in stock and would have it installed at his earliest convenience.

Cindy Arentz 1734 TRACT RD asked about the status of the new property owners who might have purchased their property from the original intervenors and abutters at the time of the Wormald settlement agreement. Based on the limited information provided during the meeting, the Solicitor's advice to the Board was that the rights under the Settlement Agreement would not convey to the new property owners. However, this advice should not be relied on by Cindy Arentz, in that the Solicitor does not represent her.

Supervisor Comments:

Mr. Jackson reported that the subject of Comcast Franchise Fee had come up at this morning's COG meeting. The original purpose of the fee was to finance the operation of a PEG (Public Education and Government station). Which in our case is Community Broadcasting. In order to keep our PEG in operation it will need additional funds and several municipalities are trying to renegotiate franchise agreements with Comcast. It was suggested that if all municipalities work together to produce a standard Comcast agreement, the bargaining position would be improved, and more funding would be available for our local community channel.

Mr. Barlow announced that he is submitting a private criminal complaint to Chief Briggs, who in turn is expected to submit the complaint to DA Brian Sinnett and Officer Wolfe of the state police. The subject of his complaint will be the same as the one previously submitted by Mr. Mills and the claim submitted to our bonding companies.

Mr. Bostek reported that the third lane project at the intersection of Orchard Road and Route 16 was scheduled to begin in about a week and is scheduled to be completed by October. Representative Dan Moul has spearheaded this project and moved it quickly through the DOT organization. The safety bypass will be named after the little girl who died in a recent tragic accident.

The July 4 fire in Liberty Township was attended by eight fire companies. Unfortunately, the home was completely destroyed. The family will be living in temporary quarters in Liberty Township and will request permission to remain in the Fairfield school district, even though their temporary home is technically in the Gettysburg district.

Expenses: Mr. Barlow made a motion to pay the 7/4 – 7/17 invoices. Mr. Jackson seconded the motion. All voted yes, and the motion passed. Mr. Barlow made a motion to retroactively approve the payroll for 6/24-7/7. Mr. Jackson seconded the motion. All voted yes, and the motion passed.

TOWNSHIP STAFF REPORTS

Road Department: The Roadmaster reported that his mowing machine is back in action sporting a brand-new tire which was damaged about a week ago. The Roadmaster is also considering alternatives for safety barriers around our Township parking lot. One plan would be to use railroad ties staked to the ground around the perimeter. Another idea was to create a fence barrier using the ties, but this would be difficult because of the rocky soil. The roadmaster will review alternatives.

Police Department: Chief Briggs is still searching for a satisfactory way to store important documents to protect them from fire or theft. He will continue the search. Chief Briggs is considering a training seminar for September 20 which he will attend if priorities permit.

Old Business:

A lengthy discussion was held on the subject on how to distribute the fire tax money equitably to the three fire companies (Fairfield, Fountaindale, and Emmitsburg) who service Liberty. The original arrangement when the fire tax was approved was to split some \$30,000 equally among the three. This plan was based on statistics available at that time. Recent statements by Mr. Barlow have indicated that this may not be a fair distribution based on activity.

The activities as reported each month may not accurately reflect the actual involvement for a variety of reasons. Dave Martin will be invited by Mr. Jackson to attend an open meeting to explain in detail the operation of the call box and to get his opinion on proper documentation for a fair distribution. That briefing will be followed by a conference with the respective fire chiefs and a plan will be approved.

New Business:

1. A motion was made by Mr. Barlow to adopt Resolution 2018-06 Amendment No.1-2018 Liberty Township, Adams County 457 Deferred Compensation Plan. The motion was seconded by Mr. Jackson and passed unanimously.
2. A motion was made by Mr. Jackson for the Roadmaster to collect a subcontractor for cleaning and repairing gutters on the new and existing buildings. Mr. Bostek seconded the motion. Mr. Jackson voted yes. Mr. Bostek voted yes. Mr. Barlow abstained. The motion passed.
3. A zoning issue concerning aprons for a gravel driveway was considered. The property should comply with Driveway and Street Excavation Ordinance 2016-02. There was some confusion about the wording in the actual building permit, so the Zoning Officer discussed the matter with the homeowner who agreed to provide a paved apron. A letter will be prepared by Mr. Lisko confirming the agreement and establishing a deadline.
4. A motion was made by Mr. Jackson to declare an apparent low bidder for meeting room upgrades. The low bidder was Sanders Lawn and Beyond for total price of \$3,713.60. Three bidders were contacted. One was nonresponsive and and TF Enterprises submitted bid for a price of \$9,469. The motion was seconded by Mr. Barlow and approved unanimously.
5. At the request of Mr. Mills, a motion was made by Mr. Jackson to authorize Mr. Bostek to reexamine and certify his recollection concerning credit card expenditures by the former Secretary/Treasurer that were personal rather than for the Township. The motion was seconded by Mr. Barlow and unanimously approved.
6. At the request of Mr. Lisko and to comply with the Court of Common Pleas request for a response by August 17, a motion was made by Mr. Bostek to declare "no objection" to the Adams County Court of Common Pleas proposed sale of the properties currently listed by the county as delinquent.

Adjourn: The meeting was adjourned at 12:39 PM. The next regularly scheduled Board of Supervisors meeting will be held on Tuesday, August 7, at 7:30 PM at the Township Municipal Building.

Respectfully Submitted,



By Robert Jackson, Alternate Secretary/Treasurer