

**Liberty Township Board of Supervisors
39 Topper Road, Fairfield, PA 17320**

**August 21, 2018
Workshop Meeting Minutes**

The Board of Supervisors of Liberty Township, Adams County, met Tuesday, August 21, 2018 at 11 AM, at the Liberty Township Municipal Building, 39 Topper Road, Fairfield, PA 17320, for the regular monthly workshop meeting.

Present: Chairman John Bostek, Vice Chairman Bob Jackson, Supervisor Walter Barlow; Solicitor John Lisko; Chief Brand Briggs, and Secretary/Treasurer Wendy Peck.

Not Present: Roadmaster Brian Arentz.

Mr. Bostek called the meeting to order at 11:03 AM.

Public Comments:

Cindy Arentz 1734 Tract Road expressed concern that the agenda items for the meeting were being covered at a time not convenient for the public.

Mr. Jackson introduced guest speaker Dave Martin representing Fairfield and Fountaindale Fire Departments. Mr. Martin explained how area fire departments are dispatched to calls and answered questions about the fire departments use of fire tax money.

Old Business: There was no old business.

New Business:

- **May 15, 2018 - FEMA Flood Insurance Study:** KPI representatives Dominic Picarelli and Brandon Guiher were there to answer questions regarding the FEMA Flood Insurance Study. After a lengthy discussion, the Board asked that KPI provide a cost estimate for assisting the township in complying with the requirements for the study.
- **Zoning Setbacks:** Along with Solicitor Lisko, Zoning Officer Jamie Harbaugh presented a proposed amendment to the Zoning Ordinance to clarify setbacks. After a lengthy discussion of the existing ordinance and listing of setbacks, it was suggested to add a section 201.5 (d) to read as follows: The following setbacks shall apply to lots that are neither located in the Development or Conservation Areas, or for any other lots that do not have applicable setbacks: Front Yard: Thirty (30) feet. Side Yard: Fifteen (15) feet, Rear Yard: Thirty (30) feet. Mr. Barlow made a motion to send the suggested ordinance amendment to the planning commission to review at their meeting that evening. Mr. Jackson seconded the motion, and all voted yes. Ms. Peck would contact the Planning Commission directly after the Workshop Meeting.
- **Cindy Arentz 1734 Tract Road** asked if a nuisance ordinance existed for tall grass and reported several problem areas in the township including several located along Tract Road. She went on to state that there was a danger of deer jumping in to the road.
- **Consider a motion to award parking lot guide rail installation work:** Mr. Jackson made a motion to accept a bid from Chemung Supply Corporation to install guide rails in the municipal parking lot at a price of \$1,842. Mr. Barlow seconded the motion. Mr. Barlow voted yes. Mr. Jackson voted yes. Mr. Bostek voted no. The motion passed.
- **Consider a motion to approve bid for meeting room back door stoop –** The Board reviewed the estimate from Sanders Lawn and Beyond for installing the required 3 foot by 3-foot concrete pad at the back door. After some discussion it was decided that the Township would not contract for the work. The Board was considered purchasing a pre-made slab. Chief Briggs stated that he may have a concrete slab that he would donate.
- **Old Waynesboro Road sign replacement:** It was noted that the signs on Old Waynesboro Road say Old Waynesboro Pike. The Board agreed that the Roadmaster should replace the signs, so they display the correct road name.
- **Tree Removal Ordinance review –** The Supervisors reviewed a draft Tree Removal Ordinance. The intent was to enact an ordinance as described in the PA Second Class Township Code Article XXIX Section 2907 Removal of Diseased or Dangerous Trees. After a lengthy discussion, several updates to the draft ordinance were suggested. It was agreed that the draft be updated and resubmitted for review at the September 4 Board of Supervisors meeting.

Supervisor Comments

- **Mr. Bostek:** Mr. Bostek stated that the Board received an update from Special Counsel Zach Mills stating that the District Attorney has reported that the investigation regarding the former secretary/treasurer is ongoing. This is a change since at the last Township meeting.
- **Mr. Jackson** had no comments.
- **Mr. Barlow** reported that while the Roadmaster is on vacation, he has been filling in for emergency calls and came in to perform road inspections. He also stated that the PennDOT road work on the intersection of Orchard Road and Route 16 continues.

Expenses: Mr. Barlow made a motion to pay the 8/9 – 8/21 invoices. Mr. Jackson seconded the motion. All voted yes, and the motion passed. Mr. Barlow commented that bids for insurance should be sought before renewal in September of 2019. Mr. Jackson made a motion to approve the payroll for 8/05-8/18. All voted yes, and the motion passed.

TOWNSHIP STAFF REPORTS

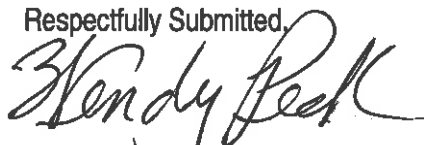
Road Department: No report.

Police Department: Chief Briggs cautioned residents to be on alert for a fraud mailer for "Volunteer Fire Alliance" that was reported by PSATS. He stated that he will meet with the State Police on Thursday, August 23 for an audit. He announced the next Drug Take Back Event will be held on October 27, from 10 AM – 2 PM at the Carroll Valley Borough Municipal Building. The Chief gave an update on the status of getting pricing on a replacement vehicle.

Secretary/Treasurer: Secretary Peck reported on outstanding complaints.

Adjourn: With no further business, Mr. Bostek motioned to adjourn the meeting. Mr. Jackson seconded the motion. All voted yes, and the meeting was adjourned at 12:55 PM. The next regularly scheduled Board of Supervisors meeting will be held on Tuesday, September 4, at 7:30 PM at the Township Municipal Building.

Respectfully Submitted,



By Wendy Peck, Secretary/Treasurer