

**Liberty Township Board of Supervisors  
39 Topper Road, Fairfield, PA 17320**

**October 16, 2018  
Workshop Meeting Minutes**

The Board of Supervisors of Liberty Township, Adams County, met Tuesday, October 16, 2018 at 11 AM, at the Liberty Township Municipal Building, 39 Topper Road, Fairfield, PA 17320, for the regular monthly workshop meeting.

**Present:** Chairman John Bostek, Vice Chairman Bob Jackson, Supervisor Walter Barlow, Chief Brand Briggs, Roadmaster Brian Arentz, and Secretary/Treasurer Wendy Peck.

Mr. Bostek called the meeting to order at 11 AM.

***Solicitor John Lisko arrived at 11:02.***

**Public Comments:**

There were no public comments.

**Supervisor Comments**

- **Mr. Jackson** spoke about his attendance at a recent fire department meeting.
- **Mr. Barlow** spoke about the AREMS and Fairfield EMS Consolidation. There was much discussion by the Supervisors about the consolidation.
- **Mr. Bostek** announced that Liberty Township recently received a letter from Land and Sea Services discontinuing Zoning Officers and Code Enforcement services effective November 1, 2018. Land and Sea will still offer Building Code Official services. The Township has received a quote from PA Municipal Code Alliance and is currently considering options to fulfill the services of zoning officer and code enforcement.

**Expenses:** Mr. Barlow made a motion to pay the 10/3-10/16 invoices. Mr. Jackson seconded the motion. All voted yes, and the motion passed. Mr. Barlow made a motion to approve the payroll for 9/29-10/13. Mr. Jackson seconded the motion. All voted yes, and the motion passed.

**TOWNSHIP STAFF REPORTS**

**Road Department:** The Roadmaster stated that he still had not received a price on double-line painting. There was some discussion about PennDOT's progress at SR 16 and Orchard Road. Mr. Arentz reported that he took the White Dump Truck in to get fixed and it was confirmed that it was a bad sensor. There is also an issue with the glow plug harness which may need repaired or replaced. Patterson's Diesel quoted \$420.82 for all parts and labor to replace the sensor and glow plug harness. Mr. Jackson made a motion to approve the Roadmaster to take the truck for repairs at Patterson's Diesel for \$420.82. Mr. Bostek seconded the motion. All voted yes, and the motion passed. There was some discussion on pricing and delivery of a new truck. Mr. Arentz reported that he requested emergency snow removal pricing from Stone Ridge Manor and Hobb's Trucking but had not yet received a reply.

**Police Department:** Chief Briggs announced that the new police vehicle is getting upfitted and should be done by the end of the week. It will still need the final installation of VASCAR. Chief Briggs reported that residents were reporting on receiving fraud letters from Canada. The Police department attended the Fire Department event on Saturday, October 13.

**Secretary/Treasurer:** Secretary Peck reported that she is working with Land and Sea to follow up on all outstanding zoning related complaints.

**Old Business:**

- The Board was asked to consider the Revised Zoning Ordinance Amendments. Mr. Jackson stated that he needed more time to review the amendments. Mr. Bostek Moved to table the Zoning Ordinance Amendments until the November 7 meeting. Mr. Barlow seconded the motion. All voted yes, and the motion passed.
- Mr. Bostek reported that he is still waiting for a return call from DEP regarding the septic hauler reporting issues.
- Mr. Bostek moved to advertise the Budget Workshop Meeting for November 14, 7:30 PM. Mr. Barlow seconded the motion. All voted yes, and the motion passed.

**New Business:**

- The Board considered the request for PIRMA Director Nominations and had no recommendations.
- The Board considered the request for Farmer Director Nominations. Mr. Barlow expressed an interest. Mr. Jackson moved to recommend the nomination of Mr. Barlow for Farmer Director. Mr. Barlow seconded the motion. Mr. Jackson voted yes. Mr. Barlow voted yes. Mr. Bostek voted no. The motion passed.
- Mr. Bostek moved to advertise the intent to appoint a firm of certified public accountants, registered in the Commonwealth of Pennsylvania, to make an examination of all the accounts of the Township for the year 2018. Mr. Jackson seconded the motion. All voted yes, and the motion passed.

**Adjourn:** With no further business, Mr. Barlow motioned to adjourn the meeting. Mr. Jackson seconded the motion. All voted yes, and the meeting was adjourned at 12:21 PM.

The next regularly scheduled Board of Supervisors meeting will be held on Wednesday, November 7, at 7:30 PM at the Township Municipal Building.

Respectfully Submitted,



By Wendy Peck, Secretary/Treasurer